Structure Type	Definition and Purpose	Signal Words/Phrases	My Thoughts
Question and Answer	one or more questions about one topic. Purpose: to introduce a topic by asking questions followed by the answer.	Clue words: what, how, why, if, what would, when, where	
Listing	list of facts on one topic. Purpose: to relate ideas, examples, characteristics, or features together. No specific order.	Clue words: and, in additional, besides, as well as, again, also, too, likewise, another, furthermore, other, one, many, various, several	
Description	explains, defines, or illustrates a concept of one or more topics. Purpose: to present information about a topic or gives characteristics of the topic or setting. Explains, defines, or illustrates a concept or topic.	Clue words: the features are, some characteristics are, for example, for instance, main, such as, this particular, to illustrate, is a feature of	
Time Order	presents information in a time order. Purpose : to help the reader comprehend the steps or process the information.	Clue words: first, second, next, then, after, finally, after, before, on (date), last of all, following, meanwhile, now	
Cause and Effect	presents the reasons an event a happened and its results. Purpose: to present ideas grouped in a sequence so that a causal relationship is either stated or implied. How events are related.	Clue Words: because, as a result, consequently, therefore, reasons why, since, due to, so, lead to, this is why, the reason, result in, consequences Introductory Phrases: Some of the causes are; Because of; As a result of; The effects are	
Problem Solution	describes a problem and a solution. May be in inverse order. Purpose: presents problem, question, or remark and suggests possible solutions.	Clue Words: problem, solution, puzzle, dilemma, question, answer, the trouble, answer in response, therefore, this led to, thus Introductory Statements: The problem is; A solution might be; The answer to the question is	
Compare Contrast	Purpose: shows how two or more things or ideas are alike or different. Presents similarities and differences between two objects, places, events, ideas, or people.	Clue Words: Compare: alike, same, likewise, similarly, both, also, too, and Contrast: different, however, conversely, unlike, in contrast, opposite Introductory Statements: These are alike; Similarities and differences exist between; There are advantages and disadvantages to	

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